

## Outer North East Town & Parish Council Forum

Thursday 11 July, Shadwell Recreation Centre

### Attendance

Cllr Ann Castle (Chair)	Harewood Ward
Ruth Reed	Aberford & District PC
Keith Dunwell	Aberford & District PC
Gaynor Anning	East Keswick PC
Judith Pentith	East Keswick PC
Paddy Procter	Scarcroft PC
Stella Walsh	Barwick & Scholes PC
Paddy Procter	Scarcroft PC
Sue Smith	Alwoodley PC
Judith Williams	Alwoodley PC
Carol Hughes	Alwoodley PC
Glyn Robins	Colling with Linton PC
Derek Armitage	Collingham with Linton PC
Peter Harrand	Alwoodley Ward
Robert Dyson	Shadwell PC
Margaret Wilkinson	Harewood PC
Harry Chapman	Wetherby Town Council
Kate James	Thorner PC clerk
Gwen Brown	Thorner PC
Carole Clark	LCC Area Support Team
John Woolmer	LCC Environmental Locality Team
Sharon Hughes	LCC Area Support Team
Liz Lawrence	

**Apologies:** Cllr Matthew Robinson, Linda Flockton (Bardsey Cum Rigton), David Thomson (Boston Spa PC), Marie Lynch (Bramham PC), Nick Fawcett (Clifford PC), Claire Hassell (Barwick and Scholes PC, Colin Poole (Walton PC), Sheila Humphries (Thorp Arch).

- 1.00 Cllr Ann Castle welcomed everyone to the meeting & introductions were made.
- 2.00 **Apologies** given as above.
- 3.00 **Minutes of last meeting** agreed as a true record
- 4.00 **Matters Arising**
  - 4.01 Localism questionnaire, CC reported that 4 questionnaires had been returned, all with positive comments. Parishes who haven't yet returned their questionnaire can still do so.

## **5.00 Supporting Children, Young People and their families**

- 5.01 Donna Wheelhouse, Targeted Services Leader for EPOSS<sup>1</sup> provided an overview of her role and the services provided for vulnerable young people and their families, which aim to reduce the number of children in care, raise attendance in school and reduce the number of young people not in employment, education or training (NEET).
- 5.02 DW works with a wide range of stakeholders to support families and improve outcomes. Support and Guidance Panels offer the different agencies involved with a family the opportunity to meet and agree how families with complex needs can be supported on a case by case basis.
- 5.03 Troubled Families is a government initiative known locally in Leeds as 'Families First'. Within the EPOSS area there are 6 families identified under this initiative who Donna is working with. There are a large number in the living Inner East and Seacroft/Manston school cluster areas who attend school in the EPOSS area. DW works closely with her colleagues in these other clusters to support these families.

In response to questions:

- 5.04 Support and Guidance Panels are for professionals to meet and discuss cases. Family Outreach workers carry out assessments of families, and provide challenge and support to families, the timescales will differ depending on a family's needs. Different agencies have different timescales for working with families.
- 5.05 Looked After Children means children in care. DW's role is to put interventions in place to stop children going into care.
- 5.06 All staff who have contact with children are receiving Child Sexual Exploitation (CSE) awareness training.
- 5.07 All agencies work together and share information. Usually one person will support the family, but families with complex needs will have more specialist workers supporting them aswell.

## **6.00 Digital Inclusion – Liz Lawrence/Sharon Hughes**

- 6.01 LL and SH attended to provide information about the digital online project currently underway to highlight and promote the advantages of getting online.
- 6.02 Currently there is a national agenda to get people on line, and Leeds has a citywide strategy for going digital.
- 6.03 This project is looking at needs, existing access, what else is needed, what skills and support people need in Leeds . All parishes should have received a questionnaire to

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<sup>1</sup> Elmet Partnership of Schools and Services

complete. Further information and copy of questionnaire attached.

- 6.04 The project will run from September to April; LL/SH would like information about local events that are taking place where this can be promoted.
- 6.05 There is an initiative for people on benefits to get cheaper IT equipment and broadband. <http://www.getonlineathome.org/>
- 6.07 Age UK deliver courses for older people which are successful.
- 6.08 The points were made that there is currently there is no superfast broadband in the villages, and a lot of the village halls do not have telephone lines. Some areas do not have a good mobile phone signal.
- 6.09 Faster broadband has been highlighted as a need in the Neighbourhood Planning process.
- 6.10 SH to provide an update on the [West Yorkshire superfast broadband initiative](#) that was discussed at the January meeting .

**8.00 Environmental Issues – John Woolmer** [www.facebook.com/LCCEnvServENE](http://www.facebook.com/LCCEnvServENE)

- 8.01 JW presented the report and revised Service Level Agreement which was presented to the Outer North East area committee on 8<sup>th</sup> July. A copy of the report is attached.
- 8.02 The number of service requests during 2013/14 was 951 for enforcement, most of which were dealt with before getting to prosecution, and 966 for street cleansing. This included 196 flytips, 44 of which were proactive. The use of CCTV to monitor for flytipping is to be trialed
- 8.03 The Service Level Agreement for 2013/14 includes performance reporting on waste services.
- 8.04 A Mobile Cleansing Service is to be trialed in the Outer North East area, part funded by the area committee. This will provide a full time operative with a vehicle who works 9am – 5pm Monday – Friday, and one weekend per month. Full details are in the report circulated with the minutes.
- 8.05 Town and Parish Council's will be included in the evaluation of this trial, and if it is successful, the council will look to mainstream it for the following year.
- 8.06 A menu of chargeable services is available which Town and Parish Council's can buy into.
- 8.07 The long awaited gulley cleaning for Harrogate Road is taking place during week commencing 15 July.
- 8.08 In response to questions:

Carole Clark  
East North East Area Support Team  
0113 3367629  
[carole.clark@leeds.gov.uk](mailto:carole.clark@leeds.gov.uk)

Supermarkets are liable for retrieving abandoned shopping trollies. Until recently the supermarkets had a contractor for recovering shopping trollies, but this has been cancelled. Stella Walsh made reference to an article she had heard on the radio about a trolley retrieval scheme. <http://www.trolleywise.co.uk/>

8.09 Leeds Festival, an officer from JW's team is on the liaison committee. JW's team do some enforcement work. The festival organisers are responsible for cleaning up.

8.10 Continental Landscapes have a grounds maintenance contract so should litter pick before cutting the grass. If there is too much litter to pick as part of the contract, the contractor should flag this up with the council.

8.11 Other issues raised:

East Keswick – the bin has disappeared from the bus stop;  
Bins in East Keswick and Collingham not being emptied;  
The path on Wetherby Road from Scarcroft to the Wellington Pub needs clearing of encroaching vegetation.

Harewood Road – the grass is not being cut on the verge on one side of the road;  
Some of the Continental Landscape grass cutting vehicles are travelling very fast.

8.12 Any problems can be emailed to JW – [john.woolmer@leeds.gov.uk](mailto:john.woolmer@leeds.gov.uk)

8.13 It was agreed to invite Continental Landscapes to the next meeting in October.

#### **9.00 Scrutiny Review/Terms of Reference**

9.01 CC referred to the recent Scrutiny Board report on Strengthening the Council's relationships with local Parish and Town Councils. This forum is identified in the report as a good practice model to promote. CC thanked those councillors from Outer NE who gave evidence.

9.02 CC presented a revised terms of reference for the forum, with a proposed new name, Outer North East Town and Parish Council forum, to reflect the fact that Alwoodley are a member. The terms of reference and name change were approved.

#### **10.00 Update from Parish and Town Councils (sent by email)**

10.01 **Barwick & Scholes** - we are still waiting for boundary designation in regard to NDP, which should be any time, and the Plan we are progressing the Plan while we wait.

10.02 We have held four well attended consultations on Site Allocations, two in each village.

10.03 Barwick held a successful if very windy open gardens to raise money for 'In Bloom', the village is representing large villages in Britain in Bloom again this year. Scholes open gardens to be held on 14 July to raise money for their 'In Bloom' group and they are participating in Yorkshire in Bloom.

10.04 **Aberford** - After very many years being beset by problems the Parish Council were

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delighted to formally open Jubilee Field. The play area contains new equipment for the use of all ages. with some priority for the village school, including a tennis court, multi use games area (MUGA) and a green gym. It is also proposed to look at other forms of recreational facilities when funds permit!

- 10.05      • The Village Design Statement is currently with LCC for review
- 10.06      • \* THE NDP is slowly coming together but are presently waiting for official 'input' from LCC

### **11.00 Any Other Business**

- 11.01 Le Tour de France is coming to Leeds in 2014. JW's team will be involved re clean ups.
- 11.02 JW to bring an update on bin collections to the October meeting.

### **11.00 Date and time of next meeting**

Thursday, 17<sup>th</sup> October 7:30pm  
Wetherby Town Hall